

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 102

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is not a font style.	Bold	Italics	Regular	Superscript	D
2	_____ is the extension of Word files?	FIL	DOT	.Docx	TXT	C
3	_____ means P4, 1.7 GHz.	Pentium IV Processor, Clock Speed 1.7 GHz	P-4, 1.7 Speed	1.7 Speed, P-4	P-IV-1.7 Speed	A
4	_____ is not the Section Break Option?	Next Page	Previous Page	Odd Page	Even Page	B
5	_____ is not valid version of MS Office	Office XP	Office Vista	Office 2007	None of these	B
6	= Now(), is a function used to get the current _____	system time	time	date	None of these	A
7	= Today(), is a function used to get the current _____	Year	Date	Month	Time	B
8	= Upper() Function use to convert text in to _____ cases.	Capital	Small	Lower	subscript	A
9	=lower("Hello") , this function will convert the given text as	Hello	hello	HELLO	HELLO	B
10	=Round() Function makes the number given in the bracket : : : : :to the number upto specific digit.	Maximum	Minimum	Round	None of the above	C
11	: : : : : of the following helps to reduce spelling error in the document?	Auto Format	Auto Correct	Smart Tags	Auto Text	B
12	Files or Folders can be zipped.	TRUE	FALSE			A
13	----- an example of computer Antivirus.	Data	Quick Heal	Memory	Floppy & CD	B
14	----- and printer are commonly used output devices.	Monitor	Unix	Windows	Webcam	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	----- are the input devices.	Keyboard	Mouse	Scanner	All of Above	D
16	----- is very useful software for making presentations (Slides, handout etc.) at professional level.	MS-Word	MS-Excel	MS-PowerPoint	MS-Access	C
17	----- means the effects given in Slide, regarding how the Objects appear during Slide show.	Animation	Transition	World Art	Clip Art	A
18	----- Menu is available only in PowerPoint.	Window	View	Slide show	Format	C
19	----- view is useful to type matter on slide.	Print Layout	Outline	Normal	None of these	C
20	"WWW" is an acronym for what?	Wide World Web	Web Wide World	World Web Wide	World Wide Web	D
21	----- Are types of Mouse.	Mechanical Mouse	Optical Mouse	Wireless Mouse	All of these	D
22	----- is process in which all slides are displayed one after another?	Page Show	Image Show	Slide Show	None of Above	C
23	.Com domain code is used to show ___ Site	Government	Commercial	Educational	Professional	B
24	.com is an example of domain name address.	TRUE	FALSE			B
25	.com, .edu, .org, .net, .gov are part of domain code.	TRUE	FALSE			A